

# Scarboro Surf Lifesaving Club

## Job Description – Beach Captain



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### 1. Position

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Beach Captain

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### 2. Position Purpose

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Responsible for management of the Club's beach competitors and equipment

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### 3. Key Relationships

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### 4. Approved by

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#### Director of Administration

Name: Nick Stewart

Date: 28 June 2013

#### Club President

Name: Elise Irwin

Dated: 28 June 2013

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### 5. Major Responsibilities

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- Encourages Club Members to compete in beach events
- To foster and encourage members of athletics clubs to join the Club
- Maintaining records of competitors performance
- Submit competition entries to the Competition Officer for all competitions
- Liaise with Social Officer for social/fundraising events
- Meet regularly with Beach Coach/s to monitor competitors performances and team selections
- If coaching, refer to Club Surf Sports Coach Job Description for specifics
- Liaise with appropriate personnel on training programs and talent identification
- To recommend the purchase or update of any equipment or program that will aid the Club's progress in beach events
- To ensure that all gear and equipment relevant to the beach arena is available at all carnivals
- Appoints additional support in the form of a Beach Committee where required

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### 6. Primary Accountability

#### Performance Measures

Budget	Submits a beach budget for approval
Meetings	Attends Club meetings as required
Reporting Club Policies	Provides reports when required Encourage beach competitors to comply with Club policies
Lifesaving & Education	Encourage beach competitors to maintain proficiency and meet patrol hours requirements

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### 7. Required Competencies

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- Ability to organise and delegate tasks
  - Understanding of budget compliance
  - Communicate effectively and possess good interpersonal skills
  - Maintain confidentiality on relevant matters
  - Working with Children clearance
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